



## CHILDREN AND FAMILIES WORKER Mickleover Methodist Church,

### JOB DESCRIPTION

Job Title: Children and Families Worker

Location: Station Road, Mickleover, Derby DE3 9GH

**Responsible to:** The post holder will be employed by Mickleover Methodist Church and report to the Management Group appointed by the Church Council of Mickleover Methodist Church and to work with the Leadership Team to implement the Church's strategy for children and families

**Hours: 25 hours per week.** The post holder will be required to work flexibly, including evenings weekends and during school holidays. The working pattern will be agreed between the Children and Families Worker and the Management Team.

Minimum one day a week free of responsibilities-

**Funding** is guaranteed for 3 years. Notice will be given six months before end of three years if funding not available after that period.

Appointment will be subject to a satisfactory enhanced DBS

**Salary: £15, 600** with yearly increments on anniversaries of start month.

Appointment will be subject to a satisfactory completion of six months probationary period

**Holiday entitlement** including an allowance for Bank Holidays: **140 hours**

### Purpose, objectives and main responsibilities:

- To promote and implement the church's mission statement – 'to develop a church family, which is continually growing in Christian faith, worship and outreach so that all may know the love of God through Christ.'
- To promote the exploration of the Christian faith and develop the spiritual life of children and families, both introduction to and deepening of faith.
- To co-ordinate the current work with children and families, ensuring it is 'joined up', that the groups and activities are working in harmony with one another sharing a common vision and mission.
- To contribute to the planning/development of and assist with the carrying out of existing activities and to further develop these together with the Church members – these include:
  - Sunday school –plus a Youth Fellowship group (Fusion).
  - Little Micklers – weekly term time meetings for pre- school children and their parents/grandparents/carers, with toys, craft activities, outside play, (structured on a monthly basis) refreshments, singing, and option of listening and sharing Bible stories - average attendance 50 children and adults.
  - Chat 'n' Play - weekly term time informal time after Preschool morning session and before Little Micklers for parents/grand parents/ carers to take a breather, have a chat while the

babies and children play, eat a packed lunch with a member of the Church Family in attendance.

- Spark to a Flame, once a month, parallel to Sunday worship in chapel, interactive, lively worship for all ages.
- Messy Church – once a month after school, for children and their parents / grandparents / carers, takes a Biblical theme for the time of worship in chapel followed by craft activities with a meal to finish.
- To extend the work to local, out of church children and families as time allows, by sharing new initiatives which may encourage them to participate in the life of the church, (might include holiday club, after school club, baby group, music and singing group for toddlers, family events, parent groups).
- To support and encourage our current and any new volunteers working with children and families.
- To pastorally support families in church.
- To identify and encourage opportunities to promote intergenerational engagement within the church.
- To be involved in the life of the Church generally including attending some Sunday services
- To be aware of other activities taking place for children using Church premises:
  - Organisations meeting weekly – Girls Brigade Company, Beavers, Cubs, Scout Groups, Junior Chess Club.
  - Mickleover Methodist Pre -school, meeting every week day in term time
- In consultation with current volunteers review the on-going work with children and families.
- To build links with other Churches in Mickleover and network with Children and Families workers elsewhere in the Derby area
- Comply with Church's safeguarding policy, creating a safe place for all
- Keep adequate record of contacts and work undertaken in line with GDPR
- Meet regularly with the Management team
- Report to Church Council meetings on progress.

## Management:

The Children and Families Worker will have a Management Team whose responsibilities will be to:

- Become familiar with the work of the Children and Families Worker.
- Determine with the Children and Families Worker priorities for the work with children and families.
- Offer training and development including an induction programme.
- Prepare a personal development plan with the Children and Families Worker.
- Work with the Children and Families Worker to encourage the Church to respond to new challenges and opportunities in mission to children and families.
- Ensure good communication between all groups in Church with the on-going work and developing programmes involving children and their families.
- Monitor and evaluate progress with the Children and Families Worker on a regular basis.
- Management team to liaise with the Leadership team
- Act as a 'sounding board' to the Children and Families Worker.
- Ensure that the Children and Families Worker has spiritual support either within Church or of their own choosing out of Church

*Note: This job description does not form part of the contract of employment. A comprehensive contract of employment will be issued to the successful applicant.*

## MICKLEOVER METHODIST CHURCH

Mickleover is a large suburb on the western side of Derby, with good transport links to other parts of the country. It consists of pre-World War Two and mid to late 20<sup>th</sup> century housing with plans passed for large housing developments on its western side. There are five primary schools serving the area plus a special needs school and one secondary school. The main employer in the area is Derby Royal Hospital on its eastern borders and Rolls Royce factories in Derby.

Mickleover Methodist Church is one of the largest churches (based on size of congregation and numbers of members) out of 21 churches in the Derby circuit and is part of the Nottingham and Derby District. The Church is served by one minister and the Leadership Team. There are a number of local preachers, a worship leader, and many other lay people involved in worship, pastoral care, outreach and work with groups of all ages.

The Church premises are well used, not only by Church groups and activities but by user and community groups from outside Church. Apart from children's activities there are regular meetings of Women's Fellowship, Funtime (games and fellowship), Wesley Guild, Prayer times during the week and weekend, a Friday morning café and a monthly Fairtrade Café, monthly Saturday lunches.

The Church is also an active member of the Mickleover Churches Together and the community organization 'Our Mickleover' joining and supporting their services and activities.